
USAREUR Bulletin

Number 19

HQ USAREUR/7A, Unit 29351, APO AE 09014

1 October 2000

This bulletin expires 1 year from date of publication.

REVIEW OF USAREUR WEBSITES

Memorandum, HQ USAREUR/7A, AEAIM-C-PO, 27 September 2000, subject: Privacy Policies and Data Collection on Federal Websites, requires a review of all public USAREUR websites.

Following the guidance in this memorandum, commanders must ensure that all websites in their areas of responsibility are reviewed for compliance with U.S. Federal and DOD policy on privacy and data collection by 13 October 2000 (the suspense was originally 30 Sept 00). This review is needed to ensure the privacy of website users and to identify any information being collected about those users.

Commanders should use this opportunity to review the need for subordinate organizational websites and deactivate those that are not needed. Websites that are needed must be kept up-to-date, present a positive image of the command, and not contain inappropriate or unnecessary information. The servicing public affairs officer can provide guidance on what is "appropriate" for posting on a public website.

NAMING STANDARDS FOR E-MAIL ACCOUNTS AND SERVERS

Naming standards for Army Secret Internet Protocol Router Network (ASIPRNET) and Army Nonsecure Internet Protocol Router Network (ANIPRNET) e-mail accounts and message-system servers are required for consistent, easily identifiable naming of accounts and servers throughout DOD, DA, and USAREUR.

Naming standards for USAREUR are provided in memorandum, HQ USAREUR/7A, AEAIM, 27 September 2000, subject: USAREUR Naming Standards for E-Mail Accounts and E-Mail

Servers. This memorandum requires system administrators to—

➤Delete all empty Global Address List (GAL) containers and fill in the empty property fields for existing e-mail accounts by 13 October 2000 (the Simple Mail Transfer Protocol field for existing accounts will not be modified).

➤Format display names and rename organizational accounts by 27 October 2000.

➤Reconfigure servers, if necessary, to join the USAREUR GAL by 10 November 2000.

➤Reconfigure containers to meet container restrictions by 15 December 2000.

These procedures will help effectively organize the USAREUR GAL and prepare USAREUR to make the transition to the Defense Message System.

NEW COPIER CONTRACT

USAREUR has begun implementing a new Germany-wide copier contract with the Xerox Corporation. USAREUR units will be receiving digital copiers that may be used as "stand-alones" or be connected to the local area network (except for Group III copiers).

USAREUR will make the transition to the new copiers over the next 3 months. About 1,600 copiers will be installed during this time as follows (some deviations may occur):

PHASE 1: 1 THROUGH 31 OCTOBER

The Wiesbaden Contracting Center, the Bad Kreuznach Regional Contracting Office, and the Hanau Regional Contracting Office will install about 500 copiers in their area of responsibility, including—

➤3d Corps Support Command and other V Corps elements.

➤104th Area Support Group (ASG) and its base support battalions (BSBs).

PHASE 2: 1 THROUGH 30 NOVEMBER

The Seckenheim Regional Contracting Office and the Stuttgart Suboffice will install about 600 copiers in their area of responsibility, including—

➤HQ USAREUR/7A.

➤7th Army Reserve Command.

➤266th Finance Command.

➤1st Personnel Command.

➤2d Signal Brigade.

➤6th ASG.

➤26th ASG and its BSBs.

➤V Corps elements.

PHASE 3: 1 THROUGH 31 DECEMBER

The Würzburg Regional Contracting Office and the Grafenwöhr Regional Contracting Office will install about 500 copiers in their area of responsibility, including—

➤98th ASG and its BSBs.

➤100th ASG and its BSBs.

➤V Corps elements.

During the transition, activities must provide space for their current Océ copier and the new Xerox copier. Xerox copiers will not be used until the start of the actual performance period as follows:

➤Phase 1: 1 November 2000.

➤Phase 2: 1 December 2000.

➤Phase 3: 1 January 2001.

Activities will be told in advance when their new Xerox copiers will be delivered. The copier POC for each activity must be

available when the copiers are delivered and must sign for the receipt of the copier.

INTERNATIONAL MOTOR VEHICLE LIGHTING CAMPAIGN

The International Motor Vehicle Lighting Campaign will be conducted in Germany during October. This campaign encourages motor-vehicle owners to have their vehicles inspected before the onset of winter weather. Soldiers, civilians, and their family members can take an active role in accident prevention by having their vehicles checked.

During the campaign, German garages and privately owned vehicle inspection stations will inspect vehicles. The inspections are free; however, motor-vehicle owners must pay for repair work needed to correct deficiencies.

NEW USAREUR COMMAND MEMORANDUMS

The following USAREUR command memorandums have been distributed as shown:

➤2000 Combined Federal Campaign—Overseas, AEAGA-G (370-8053), 18 September 2000 (Dist: A)

➤Results of the USAREUR Fiscal Year 2000 Army Communities of Excellence Competition, AEAGA-IM (370-8383), 19 September 2000 (Dist: Sp (ASG and BSB commanders))

➤Privacy Policies and Data Collection on Federal Websites, AEAIM-C-PO (370-7341), 27 September 2000 (Dist: Sp (Cdr, V Corps, 21st TSC (Prov), USASETAF, 5th Sig Cmd, 7ATC, 7th ARCOM, 266th FINCOM, 1st PERSCOM, USACCE, each ASG))

➤USAREUR Naming Standards for E-Mail Accounts and E-Mail Servers, AEAIM (370-7800), 27 September 2000 (Dist: B)

Units included in the distribution should have received their copies. Proponent telephone numbers are listed after the office symbols. These memorandums are

also available in the Electronic Library of USAREUR Publications and AE Forms at <http://www.aeaim.hqusareur.army.mil/library/home.htm>.

NEW ELECTRONIC PUBLICATIONS

The following USAREUR publications have just been published and are available only in electronic format in the Electronic Library of USAREUR Publications and AE Forms at <http://www.aeaim.hqusareur.army.mil/library/home.htm>:

➤USAREUR Pamphlet 350-205, Catalog of USAREUR Institutional Training Courses, 1 October 2000

➤USAREUR Circular 350-100, Courses and Quota Allocations for the Combined Arms Training Center and Associated USAREUR Courses, 1 October 2000

The following regulation has been changed. The changed version is available only in electronic format in the Electronic Library of USAREUR Publications and AE Forms at <http://www.aeaim.hqusareur.army.mil/library/home.htm>:

➤USAREUR Regulation 25-1, USAREUR Information Resources Management Program, 1 October 1994

USAREUR PUBLICATION RESCISSIONS

The following USAREUR publications are rescinded (proponent staff offices at HQ USAREUR/7A are shown in parentheses):

➤USAREUR Supplement 1 to AR 210-135, Banks and Credit Unions on Army Installations, 20 March 1990 (ODCSRM)

➤USAREUR Pamphlet 351-2, Seventh Army Combined Arms Training Center Student Guide, 1 October 1999 (ODCSOPS)

Student information in USAREUR Pamphlet 351-2 may be found on the Combined Arms Training Center Website at <http://www.catc.7atc.army.mil>.

WEEKLY UPDATE

To find out which USAREUR publications and AE forms have been digitized each week, personnel should check the Weekly Update section in the Electronic Library of USAREUR Publications and AE Forms at <http://www.aeaim.hqusareur.army.mil/library/home.htm>.

HOW TO USE THIS BULLETIN

HQ USAREUR/7A publishes the USAREUR Bulletin (UB) on the 1st and 15th of each month.

Only items sent by or through a HQ USAREUR/7A staff office will be accepted for publication in the UB. HQ USAREUR/7A staff offices may send items by fax (370-6568), mail (HQ USAREUR/7A, ATTN: AEAIM-PD, Unit 29351, APO AE 09014), or e-mail (pubsmaill@hq.hqusareur.army.mil).

The UB is distributed only by e-mail. Publications clerks who subscribe to the UB will forward each edition of the UB to e-mail accounts in their areas of responsibility.

Personnel with questions or comments about this bulletin may contact the UB editor by telephone (370-6267) or e-mail (pubsmaill@hq.hqusareur.army.mil).

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